

Commonwealth of Puerto Rico  
General Court of Justice  
Supreme Court of Puerto Rico

Ex parte

MC-20 \_\_\_\_ - \_\_\_\_

Admission Pro Hac Vice  
Rule 12(f)  
Rules of the Supreme Court  
of Puerto Rico

**APPLICATION FOR ADMISSION PRO HAC VICE**

**I. APPLICANT'S INFORMATION**

Name: \_\_\_\_\_  
Law firm: \_\_\_\_\_  
Mailing address: \_\_\_\_\_  
Physical address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_

**II. CASE OR PROCEEDING**

Provide the following information related to the case(s) in which applicant seeks admission pro hac vice. Specify the names of all the parties and the name of each person represented by you if there is more than one. Applicant must group the cases in which he / she seeks to be admitted pro hac vice if the following conditions are present: (1) the same applicant and the same endorsing attorney are involved; and (2) internal revenue stamps are cancelled for each of the cases.

Name of parties: \_\_\_\_\_  
Case number: \_\_\_\_\_  
Court: \_\_\_\_\_  
Matter: \_\_\_\_\_  
Party represented: \_\_\_\_\_  
Name of counsel for opposite party: \_\_\_\_\_  
Mailing or physical address: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Name of parties: \_\_\_\_\_  
Case number: \_\_\_\_\_  
Court: \_\_\_\_\_  
Matter: \_\_\_\_\_  
Party represented: \_\_\_\_\_  
Name of counsel for opposite party: \_\_\_\_\_  
Mailing or physical address: \_\_\_\_\_  
E-mail: \_\_\_\_\_

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Court: \_\_\_\_\_  
Matter: \_\_\_\_\_  
Party represented: \_\_\_\_\_  
Name of counsel for opposite party: \_\_\_\_\_  
Mailing or physical address: \_\_\_\_\_  
E-mail: \_\_\_\_\_

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Case number: \_\_\_\_\_  
Court: \_\_\_\_\_  
Matter: \_\_\_\_\_  
Party represented: \_\_\_\_\_  
Name of counsel for opposite party: \_\_\_\_\_  
Mailing or physical address: \_\_\_\_\_  
E-mail: \_\_\_\_\_

**III. JURISDICTIONS IN WHICH APPLICANT HAS BEEN ADMITTED**

State all United States jurisdictions in which you have been admitted to practice law and attach the corresponding good standing certificates issued by the highest court of each jurisdiction (only original certificates issued within 90 days of the date of the application will be accepted).

Jurisdiction	Date of admission	License number

**IV. PREVIOUS APPLICATIONS FOR ADMISSION PRO HAC VICE**

Provide the following information regarding the applications for admission pro hac vice you have filed in the Supreme Court of Puerto Rico within the past 2 years. You must use the format provided below.

Case name and number	SC case number	Date of application	Date of Supreme Court decision	Supreme Court decision	Case status (Active/Finished)

Provide the following information if you are currently admitted to appear pro hac vice in any active case not included among those listed above. You must use the format provided below.

Case name and number	SC case number	Date of application	Date of Supreme Court decision	Supreme Court decision

Should you need more space, if you have filed five applications during the last year or if you are currently admitted to appear pro hac vice in five cases that are still active, you must attach a brief discussing the criteria that the Court shall consider when determining whether it should grant the admission sought, as prescribed in Rule 12(f)(1). To determine whether you must file this document, the one-year period will be calculated as of the filing date of the application.

Has any United States jurisdiction denied you admission to appear pro hac vice within the last five years?

- No
- Yes — State the jurisdiction and give a detailed account of the reasons alleged by the entity in charge of granting admission to the practice of law for denying your application for admission pro hac vice. You need not limit your answer to the space provided here; should you need it, attach an additional sheet duly identified and numbered.

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**V. HISTORY OF DISCIPLINARY PROCEEDINGS**

Answer the following questions. If your answer to any of them is “yes,” please explain. You need not limit your answer to the space provided here; should you need it, attach an additional sheet duly identified and numbered.

Has any competent disciplinary authority initiated disciplinary proceedings against you in any of the jurisdictions to which you have been admitted within the last five years?

- No
- Yes (explain) \_\_\_\_\_

Are you currently subject to any proceeding for alleged unethical conduct in any jurisdiction?

- No
- Yes (explain: name of petitioning agency or body, case number, grounds, and current status of proceeding) \_\_\_\_\_

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Have you ever been disciplined or suspended from the practice of law in any jurisdiction?

- No
- Yes (explain: name of petitioning agency or body, case number, and grounds for such proceeding)

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**VI. INFORMATION ON ENDORSING ATTORNEY**

Provide the following information on the attorney admitted to practice in Puerto Rico jurisdiction with whom you will associate for purposes of the case or proceeding for which you seek admission.

Name: \_\_\_\_\_  
 RUA<sup>[\*]</sup> Number: \_\_\_\_\_  
 Law firm: \_\_\_\_\_  
 Mailing address: \_\_\_\_\_  
 Physical address: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Fax: \_\_\_\_\_  
 E-mail: \_\_\_\_\_

**VII. INTERNAL REVENUE STAMPS**

State the applicable option. If you seek exemption from payment of internal revenue stamps, you must attach the pertinent document as evidence.

- Internal revenue stamps are attached in the amount of \$800.00.
- Exemption from payment of internal revenue stamps is sought because the case is pro bono.
- Exemption from payment of internal revenue stamps is sought for good cause. (Please attach a statement showing the existence of good cause for such exemption.)

**VIII: CERTIFICATION OF APPLICANT**

**I CERTIFY THAT:**

1. I submit to the disciplinary jurisdiction of the Supreme Court of Puerto Rico and assume responsibility to the client and the court.
2. I am familiar with the procedural and ethical rules of the Court.
3. I am not suspended or disbarred from the practice of law in any jurisdiction.
4. I will continuously update the information provided here should any change occur.
5. To the best of my judgment, the information provided here is true and correct.

Dated \_\_\_\_\_, 20\_\_\_\_.

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Applicant's signature

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License number

**IX. ENDORSING ATTORNEY'S CERTIFICATION**

**I CERTIFY THAT:**

1. I am admitted as an attorney in good standing in Puerto Rico.
2. The applicant is able as an attorney to litigate the corresponding case.
3. The applicant included the certificates issued within the required term by the highest court of each of the United States jurisdictions in which he / she is admitted to practice, and he / she is not disbarred or suspended from any jurisdiction.
4. I consent to be designated as attorney of record in the case with the applicant.
5. I assume, along with the applicant, responsibility to the client and the court.
6. To the best of my judgment, the information provided here is true and correct.
7. On this date I will serve a copy of the application for admission to appear pro hac vice, stamped with the filing date and time, on counsel for the other party in the case for which admission is sought. If the name of counsel for the opposite party is unknown at the time of filing the application, I will provide such name by way of a motion to inform as soon as I have that information.

Dated \_\_\_\_\_, 20\_\_\_\_.

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Signature of endorsing attorney

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RUA Number

<sup>[\*]</sup> Spanish acronym for Master Roll of Attorneys.